

# MADELINE ADVISORY PRIVATE LIMITED

## INTERVIEW-CANDIDATE INFORMATION FORM

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Photograph  
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### PERSONAL INFORMATION

First Name Mr./ Ms.		Middle Name		Last Name	
Date of Birth d   d   m   m   y   y   y   y		e-mail :			
Communication Address:					
City	State	PIN	Phone (with STD code)	Office Res.	

Total Experience: \_\_\_\_\_ Yrs \_\_\_\_\_ Months Relevant Experience: \_\_\_\_\_ Yrs \_\_\_\_\_ Months

### WORK EXPERIENCE: PRESENT EMPLOYMENT

Name of the Employer:		Address:	
Phone:			
Dates Employed	From	To	Notice Period:
Your Designation	Employee Code	Responsibilities:	
Reason for Leaving:			

### PERSONAL DETAILS

Certifications if any	Greatest accomplishments in your tenure	Your Goal	Awards / Rewards	Strength	Weakness

**OTHER INTERESTS:** Cultural, sports, community work and hobbies from school onwards & details of memberships of association

### REFERENCES (Mandatory)

Name	Designation	Company Name	Address, Mail & Contact number

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PREVIOUS EMPLOYMENT HISTORY (Start from the Current Job)					
Name of the company & Location	Duration (mm/yy)		Experience (In Years)	Designation Held	Annual Salary (Cost to Company)
	From	To			
TOTAL YRS OF EXPERIENCE	_____ (Years) _____ (Months)				

Please provide your Present Salary Break Up

Monthly Salary(Give componentwise details)		Annual Benefits	
Basic		Annual Gross of Monthly salary	
		LTA	
		Medical Reimbursement	
		PF	
		Gratuity	
		Others 1	
		Others 2	
Monthly Gross		Total Cost To Company	

I hereby declare that my statements on this application and on my resume or documents provided by me to XXX are correct to the best of my knowledge. I acknowledge and agree that providing any false information may result in a decision not to hire me or if hired, may result in termination of my employment.

Date:

Place:

Signature: